

## INDIVIDUAL APPLICATION

**AGENT NAME:** Elliott Booth Ltd

**AGENT CODE:** 750012

### SECTION 1 – TO BE COMPLETED BY THE LETTING AGENT

	Address line 1:	.....
<b>Rental Property Address</b>	Address line 2:	.....
	Address line 3:	.....
	Postcode:	.....
	Tenancy term:	.....
<b>Tenancy details</b>	Reference Enquiry Number:	.....
	Name of Tenant:	.....
	Is the Property	Let Only <input type="checkbox"/> Fully Managed <input type="checkbox"/>

### SECTION 2 – GUARANTOR PERSONAL DETAILS

	Title:	.....
	Forename(s):	.....
	Middle Name(s):	.....
	Surname:	.....
	Date of birth:	...../...../.....
<b>Personal Details</b>	Monthly rental to be guaranteed:	£.....
	Marital Status:	Married <input type="checkbox"/> Divorced <input type="checkbox"/> Not Married <input type="checkbox"/> Civil Partnership <input type="checkbox"/>
	Mobile number	.....
	Contact details:	Contact number .....
		E-mail address .....

If you have ever been known by another name, please confirm it here

.....

#### National1 Team

The Let Alliance Team  
 Tel: 01244 886 236  
 Email: national1@letalliance.co.uk  
 Fax: 01244 241 117



**SECTION 3 – GUARANTOR INCOME DETAILS**

**Current  
Employment  
Status**

Please circle one:    Employed    Unemployed    Self Employed    Independent Means  
Contract Worker    Temp Worker    Student    Retired

**NOTE: If Self-Employed, a Director of your own Company, Retired or Independent Means, go to Section 4**

Name of company: .....

If company Director,  
Company Number: .....

Position .....      Gross Salary .....

Shift Allowance .....      Overtime .....

Bonus .....      Car Allowance .....

London Weighting .....

Payroll No.....      Start Date...../...../.....      Full Time / Part Time (circle)

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Contact name: .....

Email: .....

Contact Number: .....

Fax number: .....

Contact Position: .....

Is your current position going to change in the near future      Yes / No

If yes, please complete as below:

**National1 Team**

The Let Alliance Team  
Tel: 01244 886 236  
Email: national1@letalliance.co.uk  
Fax: 01244 241 117

**Future employment details**  
(if current position is due to change in the near future)

**Future Employment Status**

Please circle one:

Employed    Unemployed    Self Employed    Retired

Contract Worker    Temp Worker    Student    Independent Means

Name of company: .....

Position ..... Gross Salary .....

Shift Allowance ..... Overtime .....

Bonus ..... Car Allowance .....

London Weighting .....

Payroll No..... Start Date...../...../... Payroll No.....

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Position which you will hold: .....

Contact name: .....

Email: .....

Contact Number: .....

Fax: .....

**Do you have any other source of income?**

Additional Income (proof will be required)

Tax Credits	£.....	Disability Benefit	£.....
Child Maintenance	£.....	Housing Benefit	£.....
Carers Allowance	£.....	Fosterers Allowance	£.....
Child Benefit	£.....	Employment Support Allowance	£.....
Guardian Allowance	£.....		
Additional Income 1	£.....	Additional Income 2	£.....

**National1 Team**

The Let Alliance Team

Tel: 01244 886 236

Email: national1@letalliance.co.uk

Fax: 01244 241 117

Description ..... Description .....

**SECTION 4 – ACCOUNTANT / PENSION PROVIDER**

Self-Employment/Retired / Independent Means                      Start Date                      ...../...../.....

Annual Income - £.....                      Will accountant be verifying income?                      Yes / No

Does the applicant have a private pension                      Yes / No                      How many? .....

Have finalized accounts                      Yes – by accountant                      Yes – Self Assessment                      No  
 been prepared? (circle)

Name of Accountant: .....

Name of Pension Company: .....

Pension No.....                      Pension amount £.....

**Accountant /  
 Pension Company  
 details**

Address line 1: .....

Address line 2: .....

Address line 3: .....

Postcode: .....

Contact name: .....

Email: .....

Contact number: .....                      Fax number: .....

**National1 Team**

The Let Alliance Team  
 Tel: 01244 886 236  
 Email: national1@letalliance.co.uk  
 Fax: 01244 241 117

## SECTION 5 – DECLARATION

### Terms & Conditions

I hereby confirm that the information I have provided is true and accurate and give my permission for this information to be verified by TransUnion International UK Ltd, my employer and/or future employer/accountant, my current or previous landlord or managing agent and Lexis Nexis, TrustID (where applicable) and disclosed as detailed above for the purpose of:

- Performing a credit search by a third party agency (our current Partner is TransUnion and their Privacy Notice is located here (<https://www.transunion.co.uk/legal-information/bureau-privacy-notice>))
- Verifying my income details
- Fraud prevention, credit assessment and insurance decisions

I understand that the results of these searches, **and any documentation shared with Let Alliance**, will be provided to the Letting Agent and accessed again in the event of a default in the rental payments.

I understand that I can request the details of any credit reference agencies used in order to verify the information provided.

I understand that as I am acting as a guarantor, any default on my tenancy obligations may result in this information being released to authorised debt recovery agencies and could affect any future credit applications.

I understand that providing false information may lead to early termination of any subsequent tenancy agreement. I am happy for Let Alliance to contact me in respect to this application if required. I have read and agree to be bound by the above terms.

I understand that Let Alliance will hold my details securely and will not pass these to third parties without my permission.

Our privacy statement can be found [here](#)

I confirm that I have read and agree with the above statement

**Let Alliance will hold the supplied details securely and will contact you in respect of this reference application if required.**

Signature: ..... Date: .....

**PLEASE RETURN THIS APPLICATION FORM TO YOUR LETTING AGENT. SHOULD YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION PLEASE DO NOT HESITATE TO CALL OR EMAIL US AND A MEMBER OF OUR TEAM WILL BE HAPPY TO ASSIST YOU.**

### National1 Team

The Let Alliance Team

Tel: 01244 886 236

Email: [national1@letalliance.co.uk](mailto:national1@letalliance.co.uk)

Fax: 01244 241 117