

LETTINGS PACKAGES	LET ONLY	Bronze	Silver	Gold	Platinum
MONTHLY CHARGE PLUS VAT.	N/A	6%	8%	10%	12%
01-Advertising on Company Website and Property Portals such as Rightmove and Zoopla.	✓	✓	✓	✓	✓
02-Photographs	✓	✓	✓	✓	✓
03-Floorplan	✓	✓	✓	✓	✓
04-Order "To Let" board when requested	✓	✓	✓	✓	✓
05-Accompanied viewings where applicable	✓	✓	✓	✓	✓
06-Full reference, Credit and Affordability Checks, Government Right To Rent Checks	✓	✓	✓	✓	✓
07-Preparation of Assured Shorthold tenancy agreement & current legal documentation	✓	✓	✓	✓	✓
08-Move in your tenant informing United Utilities and inform the relevant Council for Council Tax	✓	✓	✓	✓	✓
09-Written Inventory and Photographs of Defects	✓	✓	✓	✓	✓
10-Collection of deposit and protection with The Deposit Protection Service	✓	✓	✓	✓	✓
11-Collection of rent using dedicated accounting software and emailed monthly statement, plus emailed Annual Statement on request		✓	✓	✓	✓
12-Carrying Out Energy Performance Certificate (EPC Chargeable – Commission Free)			✓	✓	✓
13-Carrying Out Gas Safety Check (Gas Safety Check Chargeable – Commission Free)			✓	✓	✓
14-Carrying Out EICR – Electrical Condition Report (EICR Chargeable – Commission Free)			✓	✓	✓
15-Advice From Accredited Property Professional and Member of United Kingdom Association Of Letting Agents UKALA			✓	✓	✓
16-Covered Under Elliott Booth Government Approved Redress Scheme			✓	✓	✓
17-Regular property inspections			✓	✓	✓
18-Pre-checkout guidelines for tenants			✓	✓	✓
19-Move Out Appointment at the end of the tenancy			✓	✓	✓
20-Organise Repair work to agreed limit			✓	✓	✓
21-24/7 emergency Repair service			✓	✓	✓
22-Handling Deposit Claims			✓	✓	✓
23-Serving Section 8 , Section 21 notices to tenants				✓	✓
24-Completion and Submission Of Court Paperwork and Bailiff paperwork where necessary				✓	✓
25-Court Fee of £355.00					✓
26-Attend court					✓

27-Bailiff Fee £121.00					✓
28-Rent guarantee and claim handling					✓
29-Organise maintenance and property in Void Period.					✓
ONE OFF INITIAL SET UP CHARGE ITEMS 01-10	£349+VAT	£349+VAT	£349+VAT	£349+VAT	£349+VAT

You can choose any of the below additional services to add to your package.

Additional Services	Included In Packages	All Prices Include VAT
Printed Statements	NONE	£5 per Statement
Key cutting	NONE	£6 Per Key
Gas Safety Certificate	SILVER,GOLD+PLATINUM £60.00	LET ONLY & BRONZE £84.00
Energy Performance Certificate	SILVER,GOLD+PLATINUM £40.00	LET ONLY & BRONZE £84.00
Property Inspections	SILVER,GOLD+PLATINUM	£84.00 per inspection
Serving Notice to Tenants	GOLD+PLATINUM	£84.00
Court Paperwork	GOLD+PLATINUM	£96.00 (Not including court fee £355.00 or Warrant £121.00)
Void Period Management	GOLD+PLATINUM	£120.00
Tenant Evict (12 Months) – Includes Notices, Solicitors, Court paperwork, Court Fee’s and Vacant Possession of property (Individual cost worth £656.00)	PLATINUM INCLUDES FULL RENT GUARANTEE	£168.00 Payable Upfront
Attend Court hearing	PLATINUM INCLUDES FULL RENT GUARANTEE	£84.00 Per hour, maximum of 2 hours.
Rent Guarantee (6 Months) Rent payable 1 month in arrears, includes Notices, Solicitors, Court paperwork, Court Fee’s and Vacant Possession of property (Individual Cost worth £656.00 + ALL RENT PAID)	PLATINUM INCLUDES FULL RENT GUARANTEE	£130.00 Payable Upfront
Rent Guarantee (12 Months) Rent payable 1 Month in arrears, includes Notices, Solicitors, Court Paperwork, Court Fee’s and Vacant Possession of Property, transferrable if tenant vacates. (Individual Cost worth £656.00 + ALL RENT PAID)	PLATINUM INCLUDES FULL RENT GUARANTEE	£220.00 Payable Upfront